## The Reif Bus Fund

Area businesses have pooled their resources to create a special "Bus Fund." The purpose of this fund is to pay for the school buses that allow area students to travel to the Reif Center to experience live music, dance, and theater performances in an exceptional performing arts environment. We sincerely appreciate these contributions.

In general, these funds are available to any school group attending a Children's Performing Arts Series (CPAS) event. The funds will be used specifically to pay for the direct costs of the busing. In most cases, the Reif Center will make payment directly to the transportation department.

## Advance approval is required.

## FREE BUSING IS NOT AVAILABLE IF ATTENDING A FREE PERFORMANCE.

## **Instructions**

- 1. Fill out the questionnaire below and submit to the Reif Center. You will be notified via e-mail upon approval.
- 2. Forward the approval e-mail to your school's Accounts Receivable Dept. so that they know to bill the Reif Center.
- 3. For questions, call Pat at the Reif Center Box Office, (218) 327-5780.

EVENT TITLE:		
DATE:///		
SCHOOL NAME/GRADE(S):		
INSTRUCTOR NAME:		
E-MAIL:		_PHONE:
TOTAL NO. OF STUDENTS/CHAPERONES BEING TRANSPORTED:		
DETAILS (No. of buses, miles, etc.)		
EXPECTED COST \$		
Approved:	Date	(David Marty, Reif Center President)

Form Revised: September 6, 2013